



BOUTIQUE VENUE

CONFERENCE PACKAGES 2017

Candlewoods Boutique Venue is the ideal venue for your conference. We are situated in the tranquil setting of Candlewoods Country Estate, offering you a regal conference experience with style.

Our 2 air-conditioned conference rooms can be arranged as follows:

- Cinema style: 15 - 40 delegates / 40 - 150 delegates
- U-shape: 15 - 25 delegates / 20 - 60 delegates
- Schoolroom: 15 - 25 delegates / 20 - 120 delegates
- Boardroom: 15 delegates / 20 - 75 delegates

FULL DAY PACKAGE:

08h00 – 17h00

Only **R550** per delegate includes:

- Arrival tea / coffee / juice and rusks
- Mid-morning tea / coffee / juice & confectioneries
- Lunch (excl. beverages)
- Mid-afternoon Snack Pack
- Bottled water and mints on tables

HALF DAY PACKAGE:

08h00 – 13h00 / 12h00 – 17h00

Only **R495** per delegate includes:

- Arrival tea / coffee / juice and rusks
- Mid-morning / Mid-afternoon tea / coffee / juice and confectionaries
- Lunch (excl. beverages)
- Bottled water and mints on tables

MEETING PACKAGE: (2-3 hours)

Only **R275** per delegate includes:

- Arrival tea / coffee / juice and rusks
- Mid-morning tea / coffee / juice and confectionaries
- Bottled water and mints on the tables

Standard Equipment available (included in packages - please confirm what you need)

- Screen & Data Projector
 - Flipchart
- Whiteboard and markers
 - Laser pointer
- Registration table
- Secure Parking
- Sound System including 1 microphone
 - Podium
 - Free Wi-Fi

Please note:

- Notepads and pens @ R40pp
- Sound technician on request
 - Waiters on request
- Extra equipment & stationary will be charged for
 - All prices include VAT
- Book your conference accommodation @ Candlewoods Guesthouse and get a discounted rate, breakfast included.

Dinner Requests:

Ga Rouge Restaurant: 079 432 5795

**50% Deposit required to secure the date*

**Outstanding balance of final invoice should be fully paid within 7 days after the function.*

CANDLEWOODS KERK TRADING (PTY) LTD t/a CANDLEWOODS BOUTIQUE VENUE

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